CIWP Team & Schedules

			lics			
					Resourc	ces 🐒
Indicators of Quality CIWP: CIWP Team					<u>CIWP Team Guidance</u>	
The CIWP team includes staff reflecting the di	versity of student demo	graphics and school programs	S.			
The CIWP team has 8-12 members. Sound ratio						
The CIWP team includes leaders who are responsible for implementing Foundations, those with institutional memory and those most impacted.						
The CIWP team includes parents, community r	nembers, and LSC mem	bers.				
All CIWP team members are meaningfully invo appropriate for their role, with involvement al						
Name		Role]	Email	
Dr. Kai Jones	P	rincipal		kljones5@cps.edu	edu	
Ebony C Jones	A	P		ecjones3@cps.edu	cps.edu	
Jeffrey Daniels	Tr	eacher Leader		jvdaniels@cps.edu		
Robert Lightfoot	Tr	eacher Leader		rrlightfoot@cps.edu		
April Butler	Tr	eacher Leader		abutler1@cps.edu		
Lorrie Grant	C	urriculum & Instruction Lead		lagrant@cps.edu		
Daviea Freeman	L	SC Member		dlbradley1@cps.edu		
Markeyla Epps	0	ther SECA		mrepps1@cps.edu		
Robert Pincham	L	LSC Member robertpincham@gmail.com		iil.com		
Michael Brunson	Ľ	SC Member		mebrunson@gmail.com		
Tamara Samuels	Ľ	SC Member		tsamuels2@cps.edu		
Shauna Davis	Т	eacher Leader		smdavis@cps.edu		

	Initial Development Schedule						
Outline your so	Outline your schedule for developing each component of the CIWP.						
CIWP Components							
Team & Schedule	7/5/23	7/5/23					
Reflection: Curriculum & Instruction (Instructional Core)	7/11/23	7/11/23					
Reflection: Inclusive & Supportive Learning (Instructional Core)	7/11/23	7/11/23					
Reflection: Connectedness & Wellbeing	7/12/23	7/12/23					
Reflection: Postsecondary Success	7/12/23	7/12/23					
Reflection: Partnerships & Engagement	7/12/23	7/12/23					
Priorities	7/12/23	7/12/23					
Root Cause	7/18/23	7/27/23					
Theory of Acton	7/18/23	7/27/23					
Implementation Plans	7/27/23	7/31/23					
Goals	7/31/23	7/31/23					
Fund Compliance	8/11/23	8/11/23					
Parent & Family Plan	8/28/23	8/28/23					
Approval	8/16/23	9/14/23					

SY24 Progress Monitoring Schedule

Indicate the SY24 dates when your CIWP team will hold progress monitoring check-ins. As a reference, these dates will auto-populate in your implementation plans.

CIWP Progress Monitoring Meeting Dates 🖄

0	0	U	
Quarter 1	10/27/2023		
Quarter 2	12/19/2023		
Quarter 3	2/9/2024		
Quarter 4	4/16/2024		

Inclusive & Supportive Learning

Connectedness & Wellbeine

Postsecondory Portnerships & Engogement

oump to				
	Indicators of a Quality CIWP: Reflection Schools reflect by triangulating various data sources, inclu- data, and disaggregated by student groups. Reflections can be supported by available and relevant evid school's implementation of practices. Stakeholders are consulted for the Reflection of Foundatio Schools consider the impact of current ongoing efforts in t	usive of quantitativ dence and accurat ons.	tely represent the	
<u>Return to</u> Тор	Cui	rriculum &	Instruction	
	he associated references, is this practice consistently implemented?	References	What are the takeaways after the review of metrics?	Metrics
		<u>CPS High Quality</u> <u>Curriculum</u> <u>Rubrics</u>	4 year grading trends show that students earn on average 16%-20% D grade and average 10%-20% F as their final grade A high D an F rate for diverse learners A high D and F rate for STLS English had a 71% pass rate in SY 23 and math had a 77% pass rate	<u>IAR (Moth)</u>
Yes	All teachers, PK-12, have access to high quality curricular materials, including foundational skills materials, that are standards-aligned and culturally responsive.		Social science had a 76% pass rate After week 10 grades begin to decline drastically Students in 9th and 10th grade have a higher number of 2 or more Fs Historically 9th grades have a FOT of 57% - 61% for week 30 Steady decline of end of year FOT rate Steady decline of end of year FOT rate	<u>IAR (English)</u>
			On average 97% of students do not meet the benchmark on the PSAT/SAT At week 40 100% of LatinX students are compared tpo 66% black students Lower number of studnets earning B's or C's or better at each grade level	Rigor Walk Data (School Level Data)
		<u>Rigor Walk Rubric</u>	9th - 11th grade data shows students with attendance below 50% have a higher number number of Fs DL and STLS students have on average an on-track between 60%-68% The content pass rate is higher for 12th grade students above 90% in all content areas	<u>PSAT (EBRW)</u>
No	Students experience grade-level, standards-aligned instruction.	<u>Teacher Team</u> Learning Cycle <u>Protocols</u>	Increase in math and englsih course failures for SY23 From Rigor walk an increase in Learning Target being aligned to the standard Increase in DOK level for student tasks and learning task Taxonomy of learning target and student work do not align as based on evidence from the Rigor Walk	<u>PSAT (Math)</u>
		Quality Indicators Of Specially Designed Instruction	Evidence from Rigor Walk show that 80%-90% of students are not working in small groups Clear system for students and teachers can use to track progress toward meeting the learning target No evidence of a standalrds aligned curriculum. All teachers do not use Skyline with fidelity	<u>STAR (Reading)</u>
	Schools and classrooms are focused on the Inner Core	<u>Powerful</u> <u>Practices Rubric</u>	What is the feedback from your stakeholders?	<u>STAR (Math)</u>
No	(identity, community, and relationships) and leverage research-based, culturally responsive powerful practices to ensure the learning environment meets the conditions that are needed for students to learn.	<u>Learning</u> <u>Conditions</u>	ILT needs to own Instruction and provide continuous opportunities to drive instruction based on the current school data. They have access to materials and curriculum but it is not used with fidelity Need to attend Skyline PD	<u>iReady (Reading)</u> iReady (Math)
		<u>Continuum of ILT</u> <u>Effectiveness</u>	Clear assessment system is missing Is data being used from STAR 360 to support students Do teachers know how to use data and modify their	<u>Cultivate</u>
Partially	The ILT leads instructional improvement through distributed leadership.	<u>Distributed</u> Leadership	curriculum focusing on MTSS?	<u>Grades</u> ACCESS
		Customized Balanced		<u>TS Gold</u>
No	School teams implement balanced assessment systems that measure the depth and breadth of student learning in relation to grade-level standards, provide actionable evidence to inform decision-making, and monitor progress towards end of year goals.	Assessment Plan ES Assessment Plan Development Guide HS Assessment		<u>Interim Assessment</u> Data
		Plan Development Assessment for	What, if any, related improvement efforts are in progress? What is	

Reference

Document

the impact? Do any of your efforts address barriers/obstacles for our student groups furthest from opportunity?

No

Evidence-based assessment for learning practices are enacted daily in every classroom.

What student-centered problems have surfaced during this reflection? If this Foundation is later chosen as a priority, these are problems the school may address in this CIWP.

Students do not have access to grade level content and instruction. Students do know how where they are on the continumum of learning during a unit of study.

ILT needs to own Instruction and provide continuous opportunities to drive instruction based on the current school data. They have access to materials and curriculum but it is not used with fidelity Need to attend Skyline PD Clear assessment system is missing Is data being used from STAR 360 to support students Do teachers know how to use data and modify their curriculum focusing on MTSS? -MTSS high need -Must be monitored We need a tiered system for student expectations SEL curriculum Re-entry meetings for attendance Calm classroom Set time for meditation Align ILP with early college choices Trade school pathway through student interest Have ILP lessons followed up with classroom teacher All stakeholders need to know about ILP/KPIs Students need to play a bigger role in having their voices heard Need to find a way to get parents involved

Jump to...

Curriculum & Instruction Inclusive & Supportive Learning

Connectedness & Wellbeing

Postsecondary Partnerships & Engagement

-		Inclusive & Supportive Learning Environment						
Using t	he associated references, is this practice consistently implemented?	References	What are the takeaways after the review of metrics?	Metrics				
	School teams implement an equity-based MTSS framework	MTSS Integrity Memo	What are your take aways after reviewing the data? We need a tiered system for student expectations SEL curriculum Re-entry meetings for attendance Calm classroom	Unit/Lesson Inventory for Language Objectiv (School Level Data)				
Partially implementation of the problem student and family engagement	that includes strong teaming, systems and structures, and implementation of the problem solving process to inform student and family engagement consistent with the expectations of the MTSS Integrity Memo.	MTSS Continuum	Set time for meditation What support will students need? Connected to an adult in the building Freshman guides Root causes analysis to determine attendance and behavior	MTSS Continuum				
		Roots Survey	issues What support will teachers need? Teachers need updates on partners Share re-entry procedures (behavior and attendance)	<u>Roots Survey</u>				
		<u>MTSS Integrity</u> <u>Memo</u>	Clear understanding on reporting BHT/MTSS and the process Look into the BHT form Who is responsible? All stakeholders	ACCESS				
No	School teams create, implement, and progress monitor academic intervention plans in the Branching Minds platform consistent with the expectations of the MTSS Integrity Memo.		What does accountability look like? Referring students in crisis and following policy Posting and implementing tier one school wide practices	MTSS Academic Ti- Movement				
				Annual Evaluation Compliance (ODLS Quality Indicators				
Yes	Students receive instruction in their Least Restrictive Environment. Staff is continually improving access to support Diverse Learners in the least restrictive environment as	<u>LRE Dashboard</u> <u>Page</u>	What is the feedback from your stakeholders?	Specially Designed Curriculum				
	indicated by their IEP.		-MTSS high need for student support - MTSS model is not understood at the classroom, grade level team, and school level so PD is needed -MTSS must be monitored through data review using multiple forms of data	<u>EL Program Reviev</u> <u>Tool</u>				
artially	Staff ensures students are receiving timely, high quality IEPs, which are developed by the team and implemented with fidelity.	<u>IDEA Procedural</u> <u>Manual</u>						
	English Learners are placed with the appropriate and	EL Placement Recommendation Tool ES EL Placement	What, if any, related improvement efforts are in progress? What is					
Yes	available EL endorsed teacher to maximize required Tier I instructional services.	<u>Recommendation</u> <u>Tool HS</u>	the impact? Do any of your efforts address barriers/obstacles for our student groups furthest from opportunity?					
			What are your take aways after reviewing the data? We need a tiered system for student expectations SEL curriculum Re-entry meetings for attendance Calm classroom Set time for meditation					
No	There are language objectives (that demonstrate HOW students will use language) across the content.		Set time for meditation What support will students need? Connected to an adult in the building Freshman guides Root causes analysis to determine attendance and behavior issues What support will teachers need? Teachers need updates on partners					
this Found	What student-centered problems have surfaced during this refle ation is later chosen as a priority, these are problems the school m CIWP.	nay address in this	Share re-entry procedures (behavior and attendance) Clear understanding on reporting BHT/MTSS and the process Look into the BHT form Who is responsible?					
	ner students are not receiving the accommodations and mo neir IEP. Students are not receiving tiered support aligned w		 All stakeholders What does accountability look like? Referring students in crisis and following policy Posting and implementing tier one school wide practices 					

Connectedness & Wellbeing

Using the associated references, is this practice consistently

<u>Return to</u> <u>Τορ</u>

Using th	implemented?	References	What are the takeaways after the review of metrics?	Metrics
Yes	Universal teaming structures are in place to support student connectedness and wellbeing, including a Behavioral Health Team and Climate and Culture Team.	BHT Key Component Assessment SEL Teaming Structure	Loitering Tardiness/cutting Not being able to work on grade level Students not having clear expectations Students not having trusting relationships with adults Students not having problem solving or conflict resolutions skills Chronic behavior concerns Students not receiving tier two and three interventions Students not being referred to counseling or social services as needed Students who are fighting and using drugs as a coping mechanism Specific enrichment programs that meet the needs of students or based on student interest	% of Students receiving Tier 2/3 interventions meeting targetsReduction in OSS per 100Reduction in repeated disruptive behaviors (4-6 SCC)
No	Student experience Tier 1 Healing Centered supports, including SEL curricula, Skyline integrated SEL instruction, and restorative practices.		Increase student intrinsic motivation through student engagement and opportunities for success. Providing students with agency around their learning and learning environment. Create space for students to be intrinsically motivated Students inability to self advocate Creating classroom as safe place for students and learning	<u>Access to OST</u> Increase Average Daily Attendance

Jump to	Curriculum & Instruction	Inclusive & Supportive Learning	<u>Co</u>	nnectedness & Wellbeing	<u>Postsecondary</u>	<u>Partnerships</u>	<u>& Engagement</u>
							Increased Attendance for Chronically Absent Students
No	All students have equitable acc enrichment and out-of-school-t effectively complement and sup learning during the school day other student interests and nee	ime programs that plement student and are responsive to		What is the feedba What are your take aways after in We need a tiered system for stud SEL curriculum Re-entry meetings for attendance Calm classroom Set time for meditation What support will students need	Jent expectations ce	lders?	Reconnected by 20th Day, Reconnected after 8 out of 10 days absentCultivate (Belonging & Identity)Staff trained on alternatives to exclusionary discipline (School Level Data)
Partially	Students with extended absenc absenteeism re-enter school wit plan that facilitates attendance enrollment.	h an intentional re-entry					Enrichment Program Participation: Enrollment & AttendanceStudent Voice InfrastructureReduction in number of students with dropout codes at EOY
W If this Founda	That student-centered problems ha ation is later chosen as a priority, the CIW	ve surfaced during this reflection? ese are problems the school may address in th P.	S	What, if any, related improve the impact? Do any of your e student groups fo		obstacles for our	
	not have clear tier one expectatic ected to a trusted adult.	ons in all areas of the building. All student	· 🛆	Loitering Tardiness/cutting Not being able to work on gr Students not having clear ex Students not having trusting Students not having problem skills Chronic behavior concerns Students not receiving tier tw Students not being referred to as needed Students who are fighting an mechanism Specific enrichment program students or based on studen Increase student intrinsic mod engagement and opportunit students with agency around environment. Create space for motivated Students inability to self adva Creating classroom as safe p	pectations relationships with adu solving or conflict res to and three interventi- to counseling or social ad using drugs as a cop is that meet the needs it interest bitivation through stude ies for success. Providi of their learning and lea or students to be intrin ocate	olutions ons services oing of ent ng sically	

<u>Return to</u> <u>Τορ</u>

Yes

Yes

Partially

Postsecondary Success

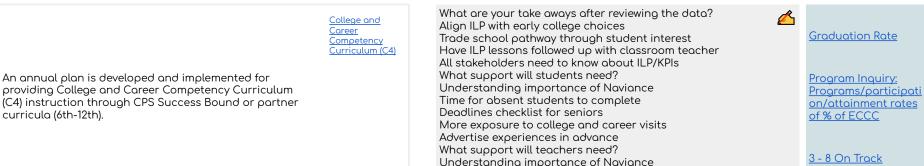
Postsecondary only applies to schools serving 6th grade and up. If your school does not serve any grades within 6th-12th grade, please skip the Postsecondary reflection.

Using the associated references, is this practice consistently

implemented? (If your school does not serve any grade level listed, please select N/A)

References

What are the takeaways after the review of metrics?



Individualized Learning Plans

Structures for supporting the completion of postsecondary Individualized Learning Plans (ILPs) are embedded into student experiences and staff planning times (6th-12th).

<u>Work Based</u> Learning Toolkit

Work Based Learning activities are planned and implemented along a continuum beginning with career awareness to career exploration and ending with career development experiences using the WBL Toolkit (6th-12th). Understanding importance of Naviance Time for absent students to complete Deadlines checklist for seniors More exposure to college and career visits Advertise experiences in advance Review KPI and ILP data Using the career data in class (incorporate the different pathways) Who is responsible? All stakeholders What does accountability look like? Monitor completion rate deadlines Interest inventory Naviance celebrations

What is the feedback from your stakeholders?

What are your take aways after reviewing the data? Align ILP with early college choices Trade school pathway through student interest Have ILP lessons followed up with classroom teacher All stakeholders need to know about ILP/KPIs



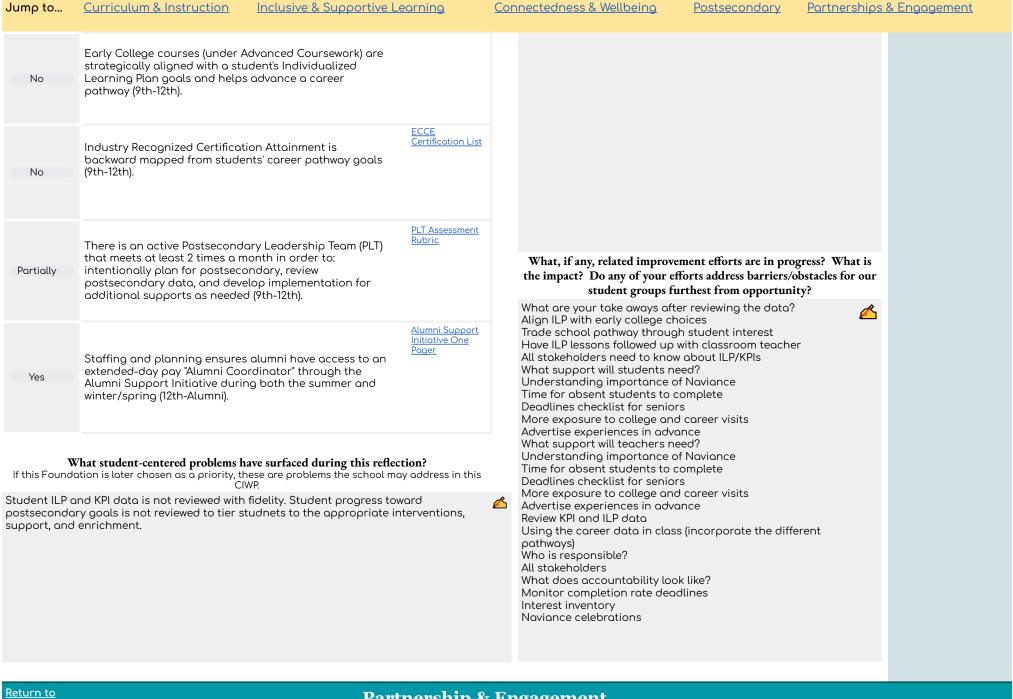
Metrics

9th and 10th Grade On Track

Cultivate

Cultivate (Relevance to the Future)

Freshmen Connection Programs Offered (School Level Data)



Partnership & Engagement

Using th	ne associated references, is this practice consistently implemented?	References	What are the takeaways after the review of metrics?	Metrics
		<u>Spectrum of</u> Inclusive Partnerships	What are your take aways after reviewing the data? Students need to play a bigger role in having their voices heard Need to find a way to get parents involved	<u>Cultivate</u>
Partially	The school proactively fosters relationships with families, school committees, and community members. Family and community assets are leveraged and help students and families own and contribute to the		What support will students need? Motivated to utilize resources that the school has Student round tables	<u>5 Essentials Parent</u> Participation Rate
	school's goals.		-to be involved/attend meetings relevant to the educational aspect of school(CIWP/Learning Cycle) What support will teachers need? Creative ways to leverage student voice Empathy interviews/shadow days	<u>5E: Involved Families</u>
		<u>Reimogining With</u> <u>Community</u> <u>Toolkit</u>	Who is responsible? All What does accountability look like? Maybe internal community metrics	<u>5E: Supportive</u> Environment
Partially	Staff fosters two-way communication with families and community members by regularly offering creative ways for stakeholders to participate.			Level of parent/community group engagement (LSC, PAC, BAC, PTA, etc.) (School Level Data)
				Level of parent

Student Voice Infrastructure

Rubric

ODLSS Family Advisory Board (School Level Data)

engagement in the

Formal and informal family and community feedback received locally. (School Level Data)

School teams have a student voice infrastructure that builds youth-adult partnerships in decision making and centers student perspective and leadership at all levels and efforts of continuous improvement (Learning Cycles & CIWP).

What is the feedback from your stakeholders?

What are your take aways after reviewing the data? Students need to play a bigger role in having their voices heard Need to find a way to get parents involved

What support will students need? Motivated to utilize resources that the school has Student round tables

-to be involved/attend meetings relevant to the educational aspect of school(CIWP/Learning Cycle) What support will teachers need? Creative ways to leverage student voice Empathy interviews/shadow days Who is responsible? All



Partially

Top

Jump to	Curriculum & Instruction	Inclusive & Supportive Learning	<u>Co</u>	nnectedness & Wellbeing	<u>Postsecondary</u>	Partnerships &	<u>& Engagemen</u>
				What does accountability loc Maybe internal community m			
	lation is later chosen as â priority, t	have surfaced during this reflection? these are problems the school may address in this IWP.		What, if any, related improve the impact? Do any of your e student groups f		obstacles for our	
Student voic	e is missed in decision making.			Student Success Team, check implementation	k-in check-out, Skyline		

Jump to <u>Reflection</u>	PriorityTOAGoal SettingProgressSelect the Priority PRoot CauseImplementation PlanMonitoringSelect the Priority P	Foundation to Curriculum & Instruction
	Reflectio	n on Foundation
Using the	associated documents, is this practice consistently implemented?	What are the takeaways after the review of metrics?
Yes	All teachers, PK-12, have access to high quality curricular materials, including foundational skills materials, that are standards-aligned and culturally responsive.	4 year grading trends show that students earn on average 16%-20% D grade and average 10%-20% F as their final grade A high D an F rate for diverse learners A high D and F rate for STLS English had a 71% pass rate in SY 23 and math had a 77% pass rate Social science had a 76% pass rate After week 10 grades begin to decline drastically Students in 9th and 10th grade have a higher number of 2 or more Fs Historically 9th grades have a FOT of 57% - 61% for week 30 Steady decline of end of year FOT rate
No	Students experience grade-level, standards-aligned instruction.	Steady decline of end of year FOT rate On average 97% of students do not meet the benchmark on the PSAT/SAT At week 40 100% of LatinX students are compared tpo 66% black students Lower number of studnets earning B's or C's or better at each grade level 9th - 11th grade data shows students with attendance below 50% have a higher number number of Fs DL and STLS students have on average an on-track between 60%-68% The content pass rate is higher for 12th grade students above 90% in all content areas Increase in math and englsih course failures for SY23 From Rigor walk an increase in Learning Target being aligned to the standard
No	Schools and classrooms are focused on the Inner Core (identity, community, and relationships) and leverage research-based, culturally responsive powerful practices to ensure the learning environment meets the conditions that are needed for students to learn.	Increase in DOK level for student tasks and learning task Taxonomy of learning target and student work do not align as based on evidence from the Rigor Walk Evidence from Rigor Walk show that 80%-90% of students are not working in small groups Clear system for students and teachers can use to track progress toward meeting the learning target No evidence of a standalrds aligned curriculum. All teachers do not use Skyline with fidelity
Partially	The ILT leads instructional improvement through distributed leadership.	What is the feedback from your stakeholders?
No	School teams implement balanced assessment systems that measure the depth and breadth of student learning in relation to grade-level standards, provide actionable evidence to inform decision-making, and monitor progress towards end of year goals.	ILT needs to own Instruction and provide continuous opportunities to drive instruction based on the current school data. They have access to materials and curriculum but it is not used with fidelity Need to attend Skyline PD Clear assessment system is missing
No	Evidence-based assessment for learning practices are enacted daily in every classroom.	Is data being used from STAR 360 to support students Do teachers know how to use data and modify their curriculum focusing on MTSS?
What	student-centered problems have surfaced during this reflection?	What, if any, related improvement efforts are in progress? What is the impact? Do any of our efforts address barriers/obstacles for our student groups furthest from opportunity?
	not have access to grade level content and instruction. Students do ere they are on the continumum of learning during a unit of study.	ILT needs to own Instruction and provide continuous opportunities to drive instruction based on the current school data. They have access to materials and curriculum but it is not used with fidelity Need to attend Skyline PD Clear assessment system is missing Is data being used from STAR 360 to support students Do teachers know how to use data and modify their curriculum focusing on MTSS? -MTSS high need -Must be monitored We need a tiered system for student expectations SEL curriculum Re-entry meetings for attendance Calm classroom Set time for meditation Align ILP with early college choices Trade school pathway through student interest Have ILP lessons followed up with classroom teacher All stakeholders need to know about ILP/KPIs Students need to play a bigger role in having their voices heard Need to find a way to get parents involved

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What is the Student-Centered Problem that your school will address in this Priority?

Determine Priorities Protocol

Resources: 💋

Students...

lo not have access to standards aligned rigorous curricular materials.	Indicators of a Quality CIWP: Determine Priorities
	Schools determine a minimum of 2 Foundations to prioritize, with at least one being within the Instructional Core.
	Priorities are informed by findings from previous and current analysis of data (qualita and quantitative).
	For each priority, schools specify a student-centered problem (within the school's con that becomes evident through each associated Reflection on Foundation.
	Priorities are determined by impact on students' daily experiences.
eturn to Too Root Cause	
eturn to Top Root Cause	
	Resources: 💋
What is the Root Cause of the identified Student-Centered Problem?	<u>5 Why's Root Cause Protocol</u>
is adults in the building, we	
re not providing tier one standards aligned instruction to students.	Indicators of a Quality CIWP: Root Cause Analysis
	Each root cause analysis engages students, teachers, and other stakeholders closest each priority, if they are not already represented by members of the CIWP team.
	The root cause is based on evidence found when examining the student-centered problem.
	Root causes are specific statements about adult practice.
	Root causes are within the school's control.

Determine Priorities

Jump to <u>Reflection</u>	PriorityTOAGoal SettingProgressSelect the Priority IRoot CauseImplementation PlanMonitoringProgressProgress			Curriculum & Instruction		
<u>Return to Top</u>	Theo	ory of Action				
	What is your Theory of Action?					
lf we			s of a Quality CIWP: Theory of Ac	Resources: 💋		
	sional learning and ongoing feedback to teachers on Skyline impleme Il receive tier one standards aligned curriculum and instruction	ntation Theory of A	action is grounded in research or ev			
then we see Growth in teacher professional practice through Rigor Walks and REACH evaluation Increased student engagement, increased student to student discourse, student ownership of learning, increased student leadership in the classroom. Theory of Action is written as an "If we (x, y, and/or z strategy), then we see (desired staff/student practices), which results in (goals)" All major resources necessary for implementation (people, time, money, materials) are considered to write a feasible Theory of Action.						
 which leads to 1) 80% of classrooms will provide instruction that is directly derived from the standard and student work is written at the correct taxonomy level which will be evident during rigor walks, REACH, and Learning Target Walks 2) Freshman On-Track rate of 85% 3) Sophomore On-Track rate of 80% 4) Course pass rate of 80% in all classes 5) 20% increase in students meeting or exceeding the PSAT/SAT benchmark 6) STAR testing data will be used to provide tiered instruction to students 7) 85% pass rate on Skyline created CheckPoint Assessments 8) 80% attendance rate at all grade levels 						
Return to Top	Implementat	tion Dlan				
	Indicators of a Quality CIWP: Implementation Planning Implementation Plan Milestones, collectively, are comprehensive to implement milestones and action steps per milestone should be impactful and feasible. Implementation Plan identifies team/person responsible for implementation r used to report progress of implementation. Implementation Plan development engages the stakeholders closest to the pr Action steps reflect a comprehensive set of specific actions which are relevan Action steps are inclusive of stakeholder groups and priority student groups.	management, monitoring fre riority, even if they are not a It to the strategy for at least	equency, scheduled progress checks lready represented by members of t	s with CIWP Team, and data		
	Action steps have relevant owners identified and achievable timelines.					
	Team/Individual Responsible for Implementation Plan 🔥		Dates for Progress Mon	itoring Check Ins		
	Instructional Leadership Team (ILT), Department Teams, Instructional Coach, MTSS Coordiantor		Q1 10/27/2023	Q3 2/9/2024		
			Q2 12/19/2023	Q4 4/16/2024		
	SY24 Implementation Milestones & Action Steps 🖉	Who 📩	By When 📥	Progress Monitoring		
Implementation Milestone 1	By June of 2024, we will increase Skyline usage from 17% as indicated by teacher data from SY23 to 100% implementation as measured by REACH evaluation, Learning Target Walks, lesson plans, and Rigor Walks.	Instructional Leadershi Team (ILT), Department Teams, Instructional Coach, MTSS Coordiantor	p June 2024	Not Started		
Action Step 1	Teachers attening Skyline Professional Development	Teachers	Ongoing	In Progress		
Action Step 1 Action Step 2	Teachers will present Skyline learning to their department	Teachers/ILT	Ongoing	Not Storted		
Action Step 2 Action Step 3	Teachers will submit lesson plans that align to Skyline	Teachers	Weekly	Not Started		
Action Step 4	Teachers will receive additional support from Skyline Champions	Champions	As needed	In Progress		
Action Step 5	Teachers will complete internal leanring walks	Teachers	Quarterly	Not Started		
Implementation Milestone 2	By June 2024, students interacting with partners and groups will increase from 9% as indicate by the EOY Rigor Walk focus area of student interaction in partners and groups to 80% as measured by the quarterly Rigor Walk data provided by the network.	Teachers and students	Quarterly	Not Started		

Action Step 1	Teachers will complete all engage activties in Skyline	Teachers	Ongoing	Not Started
Action Step 2	Teachers will model to students how to have student-to-student discourse	Teachers, MTSS Coordinator, Instructional Coach, ISL	Ongoing	Not Started
Action Step 3	Teachers will arrange their classrooms to promote student grouping	Administration and Teachers	Ongoing	Not Started
Action Step 4	Teachers will need PD around forming effective small group instuction	MTSS Coordinator, Instructional Coach	Ongoing	Not Started
Action Step 5				Select Status
Implementation Milestone 3				Select Status
Milestone 5				
Action Step 1				Select Status
Action Step 2				Select Status
Action Step 3				Select Status
Action Step 4				Select Status
Action Step 5				Select Status
Implementation Milestone 4				Select Status

Jump to Reflection	Priority TOA Goal Setting Progress Select the Priority Foundation to pull over your Reflections here => Root Cause Implementation Plan Monitoring Select the Priority Foundation to pull over your Reflections here =>	Curriculum & Instruction					
Action Step 1		Select Status					
Action Step 2		Select Status					
Action Step 3		Select Status					
Action Step 4		Select Status					
Action Step 5		Select Status					
SY25 Anticipated Milestones	SY25-SY26 Implementation Milestones By June of 2025, we will see a 5% increase in all identifed student metrics as outline in our theory of action.						
SY26 Anticipated Milestones	By June of 2026, we will see a 10% increase in all identifed student metrics as outline in our theory of action.						

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Goal Setting

	Resources: 💋
Indicators of a Quality CIWP: Goal Setting	IL-EMPOWER Goal Requirements
Each priority has both Practice Goals & Performance Goals reflecting end-of-year outcomes (numerical targets are optional and based on on applicable baselines and trend data).	For CIWP goals to fulfill IL-EMPOWER requirements, please ensure the following:
Practice Goals, and at least 1 Performance Goal per priority, can be frequently monitored (reported 3X/year or more).	-The CIWP includes a reading Performance goal -The CIWP includes a math Performance goal
Goals seek to address priorities and opportunity gaps by embracing the principles of <u>Targeted Universalism</u> .	-The goals within the reading, math, and any other
There is consensus across the team(s) responsible for meeting the goals that the goals are ambitious and attainable based on anticipated strategies and unique school contexts.	IL-EMPOWER goals include numerical targets -Schools designated as Targeted Support identify the student aroups named in the designation within the goals
Goals are reviewed and adjusted with most-current data sources, including MOY and EOY.	above and any other IL-EMPOWER goals
Schools designated as Comprehensive or Targeted Support by ISBE meet specified IL-EMPOWER goal requirements.	

Performance Goals

					Numerical	Targets [Opti	onal] 🛛 🖄
Specify the Goal 🛛 🖄	Can this metric be frequently monitored?	Metric	Student Groups (Select 1-2)	Baseline 📥	SY24	SY25	SY26
Freshman On-Track rate of 85%	Yes	9th and 10th Grade On	Overall	67%	85%	87%	90%
	res	Track	Select Group or Overall				
Sophomore On-Track rate of 80%	Vee	9th and 10th Grade On	Overall	62%	80%	85%	90%
	Yes	Track	Select Group or Overall				

Practice Goals

Identify the Foundations Practice(s) most aligned to your practice goals.		Specify your practice goal SY24	and identify how you will measure progress towards this goal. 🖄 SY25 SY26			
	C&I:1 All teachers, PK-12, have access to high quality curricular materials, including foundational skills materials, that are standards-alianed and culturally responsive.	By June of 2024, we will move from a stage 0 to a stage 1 as indicated by Lever 1: Aligned Curriculum as indicate by the TLF rubric.	By June of 2025, we will move from a stage 1 to a stage 2 as indicated by Lever 1: Aligned Curriculum as indicate by the TLF rubric.	By June of 2026, we will move from a stage 2 to a stage 3 as indicated by Lever 1: Aligned Curriculum as indicate by the TLF rubric.		

C&I:2 Students experience grade-level, standards-aligned instruction.	By June of 2024, we will move from a stage 0	By June of 2024, we will move from a	By June of 2024, we will move from a
	to a stage 1 as indicated by Lever 1:	stage 1 to a stage 2 as indicated by	stage 2 to a stage 3 as indicated by
	Instructional Strategies as indicate by the	Lever 1: Instructional Strategies as	Lever 1: Instructional Strategies as
	TLF rubric.	indicate by the TLF rubric.	indicate by the TLF rubric.
Select a Practice			

SY24 Progress Monitoring

Resources: 💋

Below are the goals for this Theory of Action that were created

Jump to Priority TOA Goal Setting Progress Select the Priority Foundation to pull over your Reflections here => Curriculum & Instruction Reflection Root Cause Implementation Plan Monitoring Select the Priority Foundation to pull over your Reflections here => Curriculum & Instruction										
		Performance Goals]						
Specify the Metric	Metric	Student Groups (Select 1-2)	Baseline	SY24	Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Freshman On-Track rate of 85%	9th and 10th Grade On	Overall	67%	85%	Select Status	Select Status	Select Status	Select Status		
	Track	Select Group or Overall			Select Status	Select Status	Select Status	Select Status		
	9th and 10th Grade On	Overall	62%	80%	Select Status	Select Status	Select Status	Select Status		
Sophomore On-Track rate of 80%	Track	Select Group or Overall			Select Status	Select Status	Select Status	Select Status		
		Practice Goals				Progress N	Ionitoring			
Identified Pract	tices	SY24 Quarter 1 Quarter 2 Q				Quarter 3	Quarter 4			
	C&I:1 All teachers, PK-12, have access to high quality curricular materials, including foundational skills materials, that are standards-aligned and culturally responsive.		By June of 2024, we will move from a stage 0 to a stage 1 as indicated by Lever 1: Aligned Curriculum as indicate by the TLF rubric.		Select Status	Select Stotus	Select Status	Select Stotus		
C&I:2 Students experience grade-level, stand	By June of 2024, we will move from a stage 0 to a stage 1 as indicated by Lever 1: Instructional Strategies as indicate by the TLF rubric.		Select Status	Select Status	Select Status	Select Status				
Select a Practice				Select Status	Select Status	Select Status	Select Status			

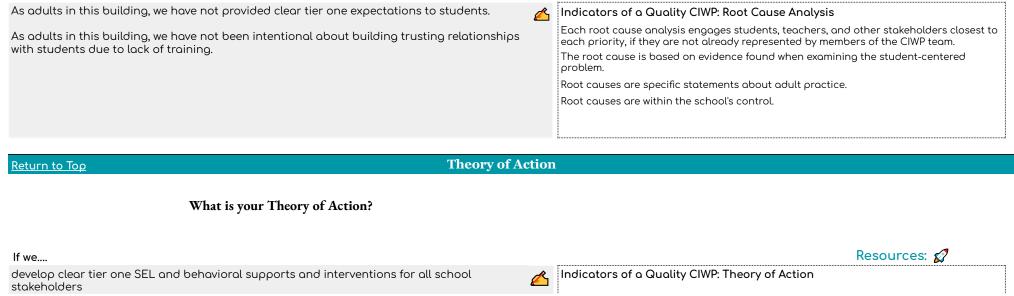
Jump to <u>Reflection</u>	Priority TOA Root Cause Imple	<u>Goal Setting</u> mentation Plan	Progress Monitoring	Select the Priority pull over your Refle	ections here =>	Connectedness & Wellbeing				
				Reflectio	on on Found	ation				
Using the	associated docume	nts, is this practice	e consistently	implemented?		What are the takeaways after the review of metrics?				
Yes Universal teaming structures are in place to support student connectedness and wellbeing, including a Behavioral Health Team and Climate and Culture Team.						utting ole to work on grade level t having clear expectations t having trusting relationships with adults				
No	Student experience curricula, Skyline int	Tier 1 Healing Center egrated SEL instruct	ed supports, in ion, and restor	cluding SEL ative practices.	Chronic beha Students not Students not Students wha	t having problem solving or conflict resolutions skills avior concerns t receiving tier two and three interventions t being referred to counseling or social services as needed o are fighting and using drugs as a coping mechanism				
No	out-of-school-time p	uitable access to stu programs that effectiv ring the school day a	ely complemer	nt and supplement	Specific enrichment programs that meet the needs of students or based on studen Increase student intrinsic motivation through student engagement and opportunit success. Providing students with agency around their learning and learning environ Create space for students to be intrinsically motivated					
Partially		ded absences or chro tional re-entry plan ti								
	and continued enro					What is the feedback from your stakeholders?				
					What are your take aways after reviewing the data? We need a tiered system for student expectations SEL curriculum Re-entry meetings for attendance Calm classroom Set time for meditation What support will students need?					
What	t student-centered pr	oblems have surface	d during this	reflection?		ny, related improvement efforts are in progress? What is the impact? Do any of our s address barriers/obstacles for our student groups furthest from opportunity?				
Students do not have clear tier one expectations in all areas of the building. All students are not connected to a trusted adult.					Students not Students not Students not Students not Students not Students who Specific enric Increase students who Success. Prov Create space Students ina	utting ble to work on grade level t having clear expectations t having trusting relationships with adults t having problem solving or conflict resolutions skills avior concerns t receiving tier two and three interventions t being referred to counseling or social services as needed o are fighting and using drugs as a coping mechanism chment programs that meet the needs of students or based on student interest dent intrinsic motivation through student engagement and opportunities for viding students with agency around their learning and learning environment. e for students to be intrinsically motivated ability to self advocate ssroom as safe place for students and learning				
Return to Top				Determine I	Priorities					
What	is the Student-Cente	ered Problem that ye	our school wil	l address in this Pri	ority?	Resources: 💋				
Students										
Students do not have clear tier one expectations in all areas of the building. All students are not o to a trusted adult.					connected 🔏	Indicators of a Quality CIWP: Determine Priorities Schools determine a minimum of 2 Foundations to prioritize, with at least one being within the Instructional Core. Priorities are informed by findings from previous and current analysis of data (qualitative and quantitative). For each priority, schools specify a student-centered problem (within the school's control) that becomes evident through each associated Reflection on Foundation. Priorities are determined by impact on students' daily experiences.				
Doturn to To				Root Ca	21160					
Return to Top					ause	Resources: 😭				

5 Why's Poot Couse Proto

What is the Root Cause of the identified Student-Centered Problem?

As adults in the building, we...

<u>5 Whys Root Cause Protocol</u>



lump to Reflection	Priority IOA Goal Setting Progress Select the Priority Root Cause Implementation Plan Monitoring pull over your Reflection	ections here =>	ion is grounded in research or	Connectedness & Wellbe
			,	·
				at counters the associated root cause.
en we see		in the Goals s	section, in order to achieve the	-
Clear matri> Student owr Increase in	lationships with students and adults in the building of tier one expectations being used throughout the school nership and redirection of expected behaviors collective responsibility amongst adults students being able to self regulate and solve conflicts	Lange Staff/student	practices), which results in (ge	, tation (people, time, money, materials) ar
	classroom disruptions			
nich leads ta				
increased o crease in SC crease of co	Group 1, 2, and 3 infractions by 5% each year attendance percentage of 80% at all grade levels Increase in FOT to 85 DT to 80% ourse pass rates to 80% OSS by 10% each year	_{5%} 🝊		
<u>turn to Top</u>	Implementa	tion Plan		
				Resources: 🜠
	Indicators of a Quality CIWP: Implementation Planning Implementation Plan Milestones, collectively, are comprehensive to implemer milestones and action steps per milestone should be impactful and feasible. Implementation Plan identifies team/person responsible for implementation used to report progress of implementation. Implementation Plan development engages the stakeholders closest to the p Action steps reflect a comprehensive set of specific actions which are relevan Action steps are inclusive of stakeholder groups and priority student groups	management, monitoring frequeriority, even if they are not alreat to the strategy for at least 1 y	uency, scheduled progress chea ady represented by members c	cks with CIWP Team, and data
	Action steps have relevant owners identified and achievable timelines.			
	Team/Individual Responsible for Implementation Plan 🛛 🖉		Dates for Progress Mo	onitoring Check Ins
	Student Success Team, all school staff, and MTSS Coordinator		Q1 10/27/2023 Q2 12/19/2023	Q3 2/9/2024 Q4 4/16/2024
	SY24 Implementation Milestones & Action Steps 🖉	Who 📥	By When 🖄	Progress Monitoring
	–			
plementation lestone 1	By June of 2024, we will move from a Stage 0 to a Stage 1 as indicated by the area of supportive adult and student relationships as measured by Level 2 of the TLF area of school culture/relationships.	All stakeholders	June 2024	In Progress
tion Step 1	Provide professional development to all staff members on builidng relationships with students through the use of an SEL curriculum and restorive practices partnerships	Student Success Team, Restorative Partners	Ongoing	Not Started
tion Step 2	Clear protocol for student check-ins	Student Success Team, Restorative Partners	Ongoing	Not Started
tion Step 3	Protocol for discssing students during grade level meetings	Staff	Ongoing	Not Started
tion Step 4	Progress monitroing tool with expectations	Student Success Team and MTSS Coordinator	Ongoing	Not Started
tion Step 5				Select Status
plementation lestone 2	By June of 2024, we will move from a 1 to 2 as indicated Section 1: Classroom Climate and Practices (1a-1e, 2a-2d) as measured by the SEL Walkthrough Protocol.	All staff, BHT Team, Climate and Culture Team	Ongoing	In Progress
tion Step 1	Providing staff professional development on implementation of SEL currciculum and best practices	Restorative and SEL Curriculum partners	Ongoing	In Progress
tion Step 2	Progress monitoring tool for student progress with CASEL (SECA Assessment)	Students, MTSS Coordinator	BOY and EOY	Not Started
tion Step 3	Tier I behavioral expectations matrix	Climate and Culture Team	ongoing	In Progress
tion Step 4	Having stakeholders observe each setting in the matrix and provide feedback and staff and student actions	All staff	quarterly	Not Started
tion Step 5				Select Status

Action Step 1	Select Status
Action Step 2	Select Status
Action Step 3	Select Status
Action Step 4	Select Status
Action Step 5	Select Status
Implementation Milestone 4	Select Status
Action Step 1	Select Status
Action Step 2	Select Status
Action Step 3	Select Status
Action Step 4	Select Status
Action Step 5	Select Status

SY25-SY26 Implementation Milestones

SY25By June of 2025, there will be a 10% decrease in OSS as mesured by teching studenst SEL skills needed to make better decisions as it relates to their
behvavior.Anticipated
MilestonesBy June of 2025, there will be a 10% decrease in OSS as mesured by teching studenst SEL skills needed to make better decisions as it relates to their
behvavior.

Jump to Reflection	<u>Priority</u> <u>Root Cause</u>	<u>TOA</u> Implemer	<u>Goal Setting</u> ntation Plan	<u>Progress</u> <u>Monitoring</u>	Select the Priority Foundation to pull over your Reflections here =>		Connectedness &
SY26	By June of 2	026, there	e will be a 20% de	ecrease in OS	S as mesured by teching studens	t SEL skills needed to make better de	ecisions as it relates to their

Anticipated Milestones

ted behvavior. es

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Goal Setting

Indicators of a Quality CIWP: Goal Setting

Each priority has both Practice Goals & Performance Goals reflecting end-of-year outcomes (numerical targets are optional and based on on applicable baselines and trend data).

Practice Goals, and at least 1 Performance Goal per priority, can be frequently monitored (reported 3X/year or more).

Goals seek to address priorities and opportunity gaps by embracing the principles of <u>Targeted Universalism</u>. There is consensus across the team(s) responsible for meeting the goals that the goals are ambitious and attainable

based on anticipated strategies and unique school contexts.

Goals are reviewed and adjusted with most-current data sources, including MOY and EOY.

Schools designated as Comprehensive or Targeted Support by ISBE meet specified IL-EMPOWER goal requirements.

Performance Goals

IL-EMPOWER Goal Requirements For CIWP goals to fulfill IL-EMPOWER requirements, please ensure the following: -The CIWP includes a reading Performance goal -The CIWP includes a math Performance goal -The goals within the reading, math, and any other IL-EMPOWER goals include numerical targets -Schools designated as Targeted Support identify the student groups named in the designation within the goals above and any other IL-EMPOWER goals

Resources: 💋

& Wellbeing

					Numerical	Targets [Opti	onal] 者
Specify the Goal 🛛 🖄	Can this metric be frequently monitored?	Metric	Student Groups (Select 1-2)	Baseline <u>⁄</u>	SY24	SY25	SY26
A decrease in OSS by 10% each year of	Yes	Reduction in OSS per	Overall	63%	53%	43%	33%
the CIWP	res	100	Select Group or Overall				
A decrease in Group 1, 2, and 3	Yes	Other	Overall	37%	32%	27%	22%
infractions by 5% each year of the CIWP	res	Other	Select Group or Overall				

Practice Goals

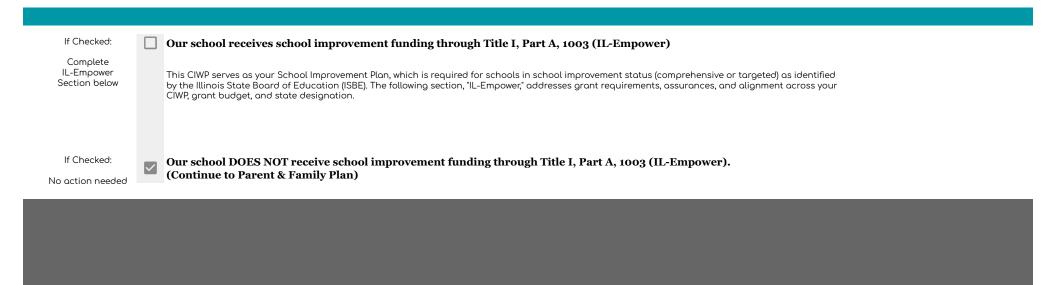
Identify the Foundations Practice(s) most aligned to your practice goals. 🛛 🖄	Specify your practice goal and identify how you will measure progress towards this goal. 🖄 SY24 SY25 SY26				
C&W:2 Student experience Tier 1 Healing Centered supports, including SEL curricula, Skyline integrated SEL instruction, and restorative practices.	By June of 2024, the school will move from Stage 0 to stage 1 as measured by the catergory of Social-Emotional Learning Skills and Supports provided by the TLF.	By June of 2025, the school will move from Stage 1 to stage 2 as measured by the catergory of Social-Emotional Learning Skills and Supports provided by the TLF.	By June of 2026, the school will move from Stage 2 to stage 3 as measured by the catergory of Social-Emotional Learning Skills and Supports provided by the TLF. "		
Select a Practice					
Select a Practice					

Return to Top SY24 Progress Monitoring Resources: Image: Comparison of the section of the s

Performance Goals

	Specify the Metric	Metric	Student Groups (Select 1-2)	Baseline	SY24	Quarter 1	Quarter 2	Quarter 3	Quarter 4
A d the	decrease in OSS by 10% each year of ne CIWP	Reduction in OSS per 100	Overall	63%	53%	Select Status	Select Status	Select Status	Select Status
			Select Group or Overall			Select Status	Select Status	Select Status	Select Status

Jump toPriorityTOAReflectionRoot CauseImplement	<u>Goal Setting</u> <u>Progress</u> <u>ntation Plan</u> <u>Monitoring</u>	Select the Priority Foundation to pull over your Reflections here =>							
A decrease in Group 1, 2, and 3	Other	Overall	37%	32%	Select Status	Select Status	Select Status	Select Status	
infractions by 5% each year of the CIWP	Other	Select Group or Overall			Select Status	Select Status	Select Status	Select Status	
	Practice Goals				Progress M	lonitoring			
Identified Practices		S Y24			Quarter 1	Quarter 2	Quarter 3	Quarter 4	
C&W:2 Student experience Tier 1 Healing Centered supports, including SEL curricula, Skyline integrated SEL instruction, and restorative practices.		By June of 2024, the school will move from Stage 0 to stage 1 as m Learning Skills and Supports provided by the TLF.			Select Status	Select Status	Select Status	Select Status	
Select a Practice					Select Status	Select Status	Select Status	Select Status	
Select a Practice					Select Status	Select Status	Select Status	Select Status	



Select a Goal			
Select a Goal			
Select a Goal			



Parent and Family Plan If Checked: \checkmark Our school is a Title I school operating a Schoolwide Program This CIWP serves as your comprehensive Title I plan, which is a federal requirement for every Title I school operating a schoolwide program. As outlined in Complete School & Family the federal legislation, this plan must be reviewed on at least an annual basis, and it must be made available to the district, parents, and the public. The following section, "Title I Schoolwide Programs and Parent Involvement," addresses the federal Title I requirements around meaningful parent and family Engagement Policy, School & Family Compact, and Parent involvement in developing and implementing Title I schoolwide programs. & Family Engagement Budget sections If Checked: Our school is a non-Title I school that does not receive any Title I funds. (Continue to Approval) No action needed

SCHOOL & FAMILY ENGAGEMENT POLICY

ESSA, Title I, Part A law requires schools to develop a parent and family policy that reflects their commitment to develop best engagement practices and maximizes meaningful consultation. Checking the boxes below indicates that your school understands and complies with each requirement listed.

- The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also hold an annual Title I PAC Organizational meeting at which 4 PAC officers are elected and monthly meeting dates are identified. The school will also offer parental and family engagement meetings, including monthly school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend.
- At the request of parents, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children.
- Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading.
- Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks.
- Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments, including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators.
- Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement.
- Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate, and work with parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members.
- Schools will, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
- Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language.

SCHOOL & FAMILY COMPACT

Your school shall jointly develop, with parents, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. Checking off the statements below indicates your school will develop a compact that complies with each requirement. Compact statements will be housed at the school and shared with all parents.

- The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards.
- The school will hold parent-teacher conferences.
- The school will provide parents with frequent reports on their children's progress.
- The school will provide parents reasonable access to staff.
- The school will provide parents, as appropriate, opportunities to engage in and volunteer with school activities.
- The parents will support their children's learning.
- The students will share the responsibility for improved student academic achievement by engaging in behaviors such as good attendance, positive attitude, and class preparation, among others.

PARENT & FAMILY ENGAGEMENT BUDGET

The overarching goal for Title I Parent & Family Engagement funds is to increase student academic achievement through parental and family engagement and supporting skills development. In the box below, identify the academic priority areas around which your parent engagement & skills development will be aligned. As a reminder, use of your funds must occur in consultation with parents.

The parent and family engagement budget will focus on restorative prcartices with parents and families. The budget will also be used to meet the needs of parents as identified in parent surveys. The Title 1 parent meeting will be held Thursday, October 26.

In order to maintain compliance with the use of Title I Parent & Family Engagement funds, please review and check each box below to indicate that your school understands and complies with the requirements following. We will...

- Spend Parent & Family Engagement Funds in a timely manner (Average 10%/month)
- Collaborate with parents, prioritizing PAC officers, to decide on Title I expenditures
- arget Assure that funds impact the majority of parents or focus on parents with students most at academic risk
- Provide up to date monthly fund reports to PAC officers
- Maintain a binder with the original documents related to PAC meetings, presentations, fund expenditures and other evidence of collaboration
- 🗹 🛛 Provide support to PAC officers including but not limited to consultation about fund usage, meeting set-up, information dissemination, and organizational support